

**Report Number: QIP-ASI102306**

**Audit Date :** 16 Sep., 2010  
**Expiry Date :** 15 Sep., 2011

This report is issued by Focus Technology Co., Ltd. (Made-in-China.com) and the supervising inspectorate (SGS-CSTC Standards Technical Services Co., Ltd.) to confirm that:

**Company Name :** Huizhou Housefar Technology Co., Ltd.  
 惠州市好时佳科技有限公司  
**Showroom :** <http://housefar.en.made-in-china.com/>  
**Address :** Qiubao Road, Gaobu Village, Qiuchang Town, Huiyang District, Huizhou, Guangdong  
**Product :** POP Display, Suction Cup, Houseware

**has been on site audited for the Following Scope of Activity**

1. General Information
2. Foreign Trade Capacity
3. Product Research & Development Capacity
4. Quality Management System and Product Certification
5. Production Capacity & Quality Control
6. Photos



#### General Comments:

Huizhou Housefar Technology Co., Ltd is a manufacturer with over 100 employees; it was established in 2008, located in Qiubao Road, Gaobu Village, Qiuchang Town, Huiyang District, Huizhou, Guangdong. The company occupy an area of 8,000 square meters and the workshop was equipped with adequate automatic machines. Its product process was strictly under quality management procedure; What's more, the company had foreign trading experience in Europe, Asia, South America and other countries all over the world.



Sign for and on behalf of  
 SGS-CSTC Standards Technical Services Co., Ltd.

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# SUPPLIER ASSESSMENT REPORT

Audited Company	Huizhou Housefar Technology Co., Ltd. 惠州市好时佳科技有限公司
Audited Site:	Qiubao Road, Gaobu Village, Qiuchang Town, Huiyang District, Huizhou, Guangdong
Representative of Audited Company:	Mr. Zhou Guangguo / Manager

Consigner of Assessment	Made-in-China.com	
Audit Type	<input checked="" type="checkbox"/> Initial Audit <input type="checkbox"/> Follow-up Audit <input type="checkbox"/> Re-audit	
Valid Date	From 16 Sep., 2010 to 15 Sep., 2011	
Auditor Name	Leo Zhong	Verify Report <a href="http://www.sgs.com">www.sgs.com</a> Reviewed by Roger Wang

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## Part A: General Information

### Section 1: Company Overview

1.1 Legal Validity			
Does the company have a valid business license?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Others	Valid Date	Long-term
Year of established	12 May, 2010 (Former founded in 2008)	Registration Number	441381000043817
Registered address	Qiubao Road, Gaobu Village, Qiuchang Town, Huiyang District, Huizhou, Guangdong		
Actual address	Qiubao Road, Gaobu Village, Qiuchang Town, Huiyang District, Huizhou, Guangdong		
Is the annual review done by local authority (Industrial & Commercial Bureau)?	Refer to the business license; the company was registered in 2010		
Registered capital	RMB 1,000,000		
Name of legal representative	Mr. Yu Minggao		
Business scope	Development, manufacture and sale of plastic product, electronic product, metal product, furniture and house decoration (excluded electro-plating, electrolysis and recycling of plastic scrap); importing and exporting of goods and technology.		
1.2 Basic Information			
Contact person	Frona Pan	Email	<a href="mailto:frona@housefar.com">frona@housefar.com</a>
Phone number	886-755-28109618	Fax number	86-755-28120039
URL/Web address	<a href="http://www.housefar.com">http://www.housefar.com</a>		
Company type	<input checked="" type="checkbox"/> Manufacturer <input type="checkbox"/> Foreign trader <input type="checkbox"/> Combined		
Type of ownership	<input checked="" type="checkbox"/> Limited Company <input type="checkbox"/> Public Company <input type="checkbox"/> Joint Venture <input type="checkbox"/> State-Owned <input type="checkbox"/> Private Owner <input type="checkbox"/> Others		
Subsidiary factory	N/A		
Products manufactured / sold scope	POP Display, Suction cup, Houseware		
1.3 Company Building Information			
According to: <input type="checkbox"/> Land certificate <input type="checkbox"/> Real estate certificate <input checked="" type="checkbox"/> Lease agreement <input type="checkbox"/> Supplier claimed The land size is: 8,000 square meters The workshop size is: 4,500 square meters (refer to observation)			

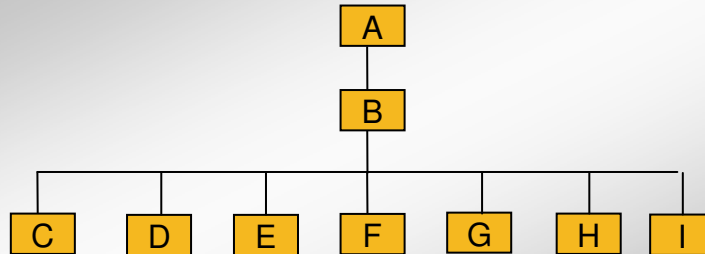
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## Section 2: Human Resources

### 2.1 Company Chart



### 2.2 Explanation of Code and Employee Details

Code	Department	Number of employees
A	General Manager	1
B	Factory Director	1
C	Financial Dept.	1
D	Engineer Dept.	5
E	HR & Administration Dept.	9
F	Sales Dept.	5
G	PMC Dept.	7
H	Quality Dept.	5
I	Production Dept.	73
Number in total:		107

### 2.3 Key Staff

Title	Full name	Education	Working experience for this trade / total experience
General Manager	Mr. Zhou Guangguo	College graduate	Over 15 years management experience
Factory Director	Mr. Li Wenbin	High Tech. School	Over 15 years production experience

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## Part B: Foreign Trade Capacity

### Section 1: Export Overall Situation

1.1 Export Overall Situation	
Does the company have a valid export license?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
The export license registration No.?	N/A
The number of foreign trading staff with relevant trading experience.	<input type="checkbox"/> within 1 year staff <input checked="" type="checkbox"/> 5-10 years 1 staff <input checked="" type="checkbox"/> 2-5 years 3 staffs <input type="checkbox"/> over 10 years staff Total 4 staffs
The language freely used by foreign trade staff	<input checked="" type="checkbox"/> English <input type="checkbox"/> others:
Previous year annual revenue.	N/A (The company was registered in 2010)
Previous year annual export revenue.	N/A (The company was registered in 2010)
Estimated export revenue for this year.	Based on estimation of Sales representative; the export revenue will be about RMB 12,000,000 in this year.
Overseas agent	No overseas agent
Nearest port	Shenzhen Port
Acceptable quotation	<input checked="" type="checkbox"/> FOB <input checked="" type="checkbox"/> CIF
Acceptable payment type	<input checked="" type="checkbox"/> LC <input checked="" type="checkbox"/> T/T
What is the company's projected average lead time from PO confirmation to production EX works delivery?	Refer to general manager; the average lead time was 7 workdays (PO quantity within 100,000pcs) from PO confirmation to EX works delivery.

### Section 2: Export Business Capacity

2.1 Market Distribution (please list top three areas)		
Market	Main Product	% of Total Business Volume (last year)
Europe	Pop Display, Suction cup, houseware	--
East Asia	Pop Display, Suction cup, houseware	--
South America	Pop Display, Suction cup, houseware	--

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### Section 3: Supplier Management

3.1 Supplier Management		
Item	Content	Observations /Comments
1	Does the company establish and implement an effective suppliers' assessment procedure?	<input checked="" type="checkbox"/> Have the written procedures and followed records <input type="checkbox"/> Have the written procedures but not records <input type="checkbox"/> Have relevant records without written procedure <input type="checkbox"/> Have no written procedures or followed records
2	Does the company have an updated list of approved suppliers?	<input checked="" type="checkbox"/> The approved suppliers list was updated in <u>Aug., 2010</u> <input type="checkbox"/> Have the written suppliers without approved signature or date. <input type="checkbox"/> Provide the some suppliers names <input type="checkbox"/> No approved suppliers list

### Section 4: After Service Capacity

4.1 After Service Capacity		
Item	Content	Observations /Comments
1	Is there a procedure to conduct random product inspection after final packaging in place?	<input checked="" type="checkbox"/> Have clear standards and written inspection records <input type="checkbox"/> No written standards but had inspection reports <input type="checkbox"/> Have the procedures but no inspection records <input type="checkbox"/> It's not necessary to carry out the inspection
2	Is there a clear procedure for handling customer complaints?	<input checked="" type="checkbox"/> Has the clear procedure and followed records <input type="checkbox"/> Has the procedure but no written records. <input type="checkbox"/> No written procedures or records.
3	Can the finished/packaged product be traced by lot identification to the appropriate raw materials test reports?	<input checked="" type="checkbox"/> Have the procedures to trace the raw materials. <input type="checkbox"/> Can trace main materials <input type="checkbox"/> Can trace production date. <input type="checkbox"/> Can't trace products
4	Are corrective & preventive actions mechanism established and implemented effectively (including the suppliers/ sub-contractors control, incoming inspection, process control, final inspection and customer complaint)?	<input checked="" type="checkbox"/> Has the clear procedure and followed records <input type="checkbox"/> Has the procedure but no written records. <input type="checkbox"/> No written procedures or records.

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## Part C: Product Research & Development Capacity

1.1 Product Research & Development Capacity	
The amount of R&D and relevant working experience.	<input type="checkbox"/> within 1 year    staff <input checked="" type="checkbox"/> 2-5 years    2    staffs <input checked="" type="checkbox"/> 5-10 years    2    staffs <input checked="" type="checkbox"/> over 10 years    1    staff Total 5 engineers
What is the main job responsibility for R&D engineers?	product development and design
Does the company have its own brand for the company, or ODM, OEM, others?	Mainly ODM & OEM
Is there any relevant design input, output, review, verification and validation documentation available to the auditor for review?	Refer to interview, necessary drawing & validation document for design process maintained.
Does the R&D staff normal have any special software to design new products? If yes, please list the main software.	CAD, Pro-E, Photoshop
Does the company have an effective design change control procedure in place?	Engineer change note applied for process control.
Please list the patent certificates and qualification license.	N/A

## Part D: Quality Management System and Product Certification

1.1 Quality Management System and Product Certification	
Has the company obtained a valid certificate for their quality management system? Such as ISO9001, QC080000 and etc.	N/A
Is product certification done in terms of selling designation (UL for US, CCC for China, CE for Europe ...) at the company? I) Product certification list? if has II) Sample of product certification, if has (at least one of key products)? III) Copy of product certification sample (1-5 key products, if has)?	<b>Test Report issued by Shenzhen Academy</b> No: WT081034312 Sample: PVC Standard: EPA3540C EPA8270D, 2005/84/EC

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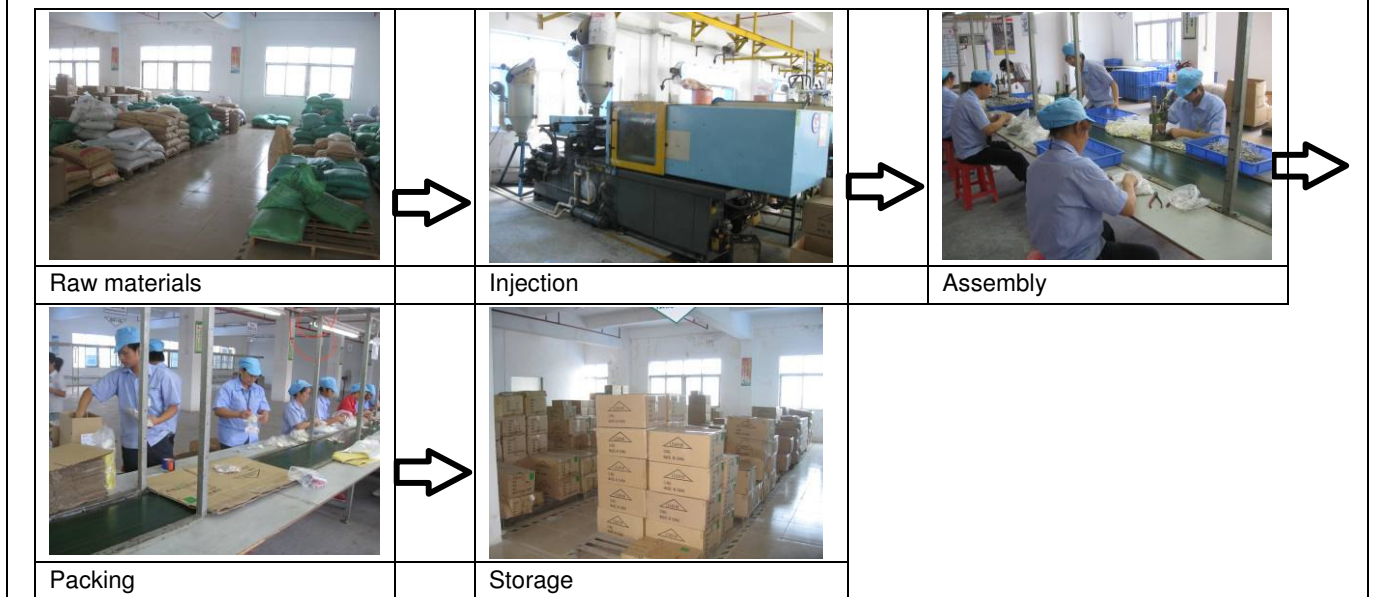
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## Part E: Production Capacity & Quality Control

### Section 1: Production Capacity

#### 1.1 Production Workflow Chart



#### 1.2 Products Situation in Last Year(Top three Product Categories)

Product Category	Capacity in Top Month	Average Capacity	Total in 2009
 <p><b>Description:</b> POP Display</p>	--	600,000pcs	--
 <p><b>Description:</b> Suction Cup</p>	--	3,000,000pcs	--

Remark: product capacity was based on interview with company representative.





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### 1.3 Main Facilities

Picture	Facility name	Brand or Country/Region of origin	Quantity
	Mixing machine	--	4
	Injection machine (with automatic arm)	--	2
	Injection machine	--	13
	Salt-Spray tester	--	1

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## Section 2: Production Process Control

2.1 Production Process Control		
Item	Content	Observations /Comments
1	Are the environmental conditions, such as tidiness and cleanliness being controlled and suitable for the operation performed?	<input type="checkbox"/> Very tidy <input checked="" type="checkbox"/> Normal <input type="checkbox"/> Need to improve <input type="checkbox"/> Very poor
2	Are the following items /documents provided at appropriate location and under control when necessary?	<input checked="" type="checkbox"/> Work Instructions /procedures <input type="checkbox"/> Workmanship standard /acceptance <input type="checkbox"/> Golden sample /Approval sample <input type="checkbox"/> Product picture <input type="checkbox"/> Verbal by workshop director
3	Are written instructions available for incoming material inspections /testing? Is the relevant record maintained?	<input checked="" type="checkbox"/> Has instructions and uniformly followed <input type="checkbox"/> Has instruction but no written records <input type="checkbox"/> Materials checked by storage staff
4	Are written inspections /testing instructions available for finished products? Is the relevant record maintained?	<input checked="" type="checkbox"/> Have instructions and uniformly followed <input type="checkbox"/> Have instruction but no written records <input type="checkbox"/> Check the products by packing staff
5	What type of inspection is used for finished products?	<input checked="" type="checkbox"/> Random inspection <input checked="" type="checkbox"/> 100% inspection <input type="checkbox"/> Visual inspection <input type="checkbox"/> Function inspection
6	Are non-conforming units clearly marked/ segregated to prevent accidental dispatch?	<input checked="" type="checkbox"/> Marked and segregated <input type="checkbox"/> Segregated but not marked clearly <input type="checkbox"/> No found in site
7	How are the non-conforming units handled?	<input type="checkbox"/> Repaired and re-inspection <input checked="" type="checkbox"/> Picked out <input type="checkbox"/> Used under control <input type="checkbox"/> Others

## Section 3: Company Development / Expansion Plans

3.1 Company Development / Expansion Plans		
Item	Company Development Action(s)	Timeframe
1	Increase R&D engineer and develop new item of high polymer material.	In 1 year
2	Establish new workshop for electronic product.	In 1 year

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## Part H: Photos

### Section 1: Photos of Documents

#### 1.1 Photos of Documents

##### Description: Business License



##### Description: Tax Registration Certificate



##### Description: Material Test Report



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## Section 2: Photos of Company

### 2.1 Photos of Company and Product Sample

Description: Company Building



Description: Company Reception Center



Description: Office



Description: Office



Description: Warehouse



Description: Injection Workshop



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Description: Assembly Workshop



Description: Workshop



Description: Product Exhibition



Description: Reference Samples



Description: Reference Samples



Description: Reference Samples



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Description: Reference Samples



Description: Reference Samples



Description: Reference Samples



Description: Reference Samples



-- End of the Report --

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